



# **PUBLIC SAFETY & CAMPUS CRIME AWARENESS**

**at Lyndon State College**

A Guide for Students, Faculty and Staff

2011 - 2012

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## **Important Telephone Numbers**

- **Police, fire, or medical emergencies dial 911.** Lyndon State College Public Safety officers will also respond to your location.
- Lyndon State College Public Safety - All calls dial 802-626-6452 or 626-6336. On- campus phones only require the last four digits, 6452, 6336 as well as 1111.
- Vermont State Police non-emergencies dial 802-748-3111
- Lyndon Police Department 802-626-1271
- Lyndon Rescue non-emergency 802-626-1101
- Lyndon State College emergency call box system – Press button or pick up the receiver and talk. These devices are located throughout campus both inside and outside of the buildings.
- Northeastern Vermont Regional Hospital 802-748-8141
- Umbrella (sexual and domestic violence assistance) 802-748-8645

Emergency numbers can be dialed from any phone on campus. These numbers can also be dialed from the emergency call boxes that are located at the main entrance of the Stonehenge and Wheelock residence halls, at the main entrance to the Academic & Student Activity Center, and at the lower entrance of the Rita Bole Complex (from the parking lot). In the event of a 911 emergency, you will have to tell the operator what floor you are on and the room number.

LSC also has emergency phones that connect directly to the Public Safety Office. These phones are located:

- in the hallway leading to the pool, in the women's locker room and men's locker room, and near the fitness center
- in the Samuel Read Hall Library & Academic Center third- and fourth-floor hallways and on the first floor of the library
- in the connector between Vail Center and the Science Wing
- in the Harvey Academic Center lobby
- in the Stonehenge, Vail, and Rita Bole Complex parking lots
- on the Brown House

## Message from the Director

Public Safety welcomes you to our fine community and invites you to use this guide to learn about Lyndon State College's public safety-related services, programs, policies, and statistics concerning crime on campus. Our goal is to assist all in improving our living environment so that you feel safe and secure while on our campus. We will work hard with area law enforcement so this feeling of safety will transcend beyond our campus and into the surrounding community.

The information in this document is provided to help enhance campus public safety and security at Lyndon State College. In 2010 the Higher Education Opportunity Act (Public Law 110-315) required new campus safety disclosure responsibilities also be included in this report. They include new sections on hate crime reporting, emergency response and evacuation procedures, missing student notifications, and fire safety protocols.

The Office of Public Safety encourages you to read, understand, and use all the precautions outlined herein, and to use the services made available to you. By working together we can all help keep Lyndon State College a safe community.

If you have any questions or suggestions about campus safety at Lyndon State, or how to improve this guide, please feel free to contact me at 802-626-6452 or via email: [George.hacking@lyndonstate.edu](mailto:George.hacking@lyndonstate.edu) with your comments or suggestions.

Sincerely,

George B. Hacking  
Director of Public Safety  
Lyndon State College

### Other Important Phone Numbers

<b>Class cancellation line</b>	<b>802-626-6767</b>
<b>Health and Counseling</b>	<b>802-626-6440</b>
<b>Human Resources</b>	<b>802-626-4865</b>
<b>Residential Life</b>	<b>802-626-6418</b>
<b>Switchboard</b>	<b>802-626-6200</b>

### About Safety at Lyndon State College

Lyndon State College is concerned about the welfare and safety of students, staff, faculty and their guests. The College has developed procedures, policies, and programs to help promote a safe and secure learning and working environment.

While no town, large or small, is truly free of all crime, we believe that the implementation of these policies and procedures, combined with the cooperation of the campus community, can make Lyndon State a safer community.

### The Public Safety Department

The Office of Public Safety is currently located in the Vail building. The department consists of a director and three full-time and two part-time non-law enforcement certified officers as well as a number of student patrol officers. All officers share the primary objective of providing a safe and secure environment

through constant patrols, emergency response, and investigations. To further our commitment to safety on campus, and the surrounding community, we work closely with local and state law enforcement. The Vermont State Police is the primary law enforcement used as backup for our campus. We maintain a strong relationship with all police agencies as well as local fire and emergency ambulance services so that information is flowing in both directions. An emergency ambulance service is located on campus and is also a 24-hour, 7-day(s)-a-week operation.

Public Safety Officers are on duty 24 hours a day. They are trained public safety officers who provide coverage for the campus area. All personnel are trained in First Aid and CPR. The campus is equipped with life-saving AED devices, and officers also carry portable radios and a portable type phone. The shifts worked and current personnel working these shifts stand as follows:

8:00 a.m. to 4:00 p.m.	George Hacking, Director
4:00 p.m. to 12:00a.m.	Charlie Forrest, Patrol Officer
7:00 p.m. to 3:00a.m.	Alex Allen, Patrol Officer
12:00 a.m. to 8:00 a.m.	Brian Michaud, Patrol Officer

We also employ two part-time officers who fill in on four shifts while officers are on days off.

## Crime Prevention Efforts

Lyndon State College Public Safety has many on-going programs to educate members of the campus community about safety practices. These vary from lectures and email warnings to one-on-one contact with students. Programs include:

**Safety Presentations:** During Freshman Orientation week and with parents during SOAR. Parents are encouraged to meet with the Director of Public Safety or his designee to discuss any and all topics of campus safety.

**Investigations:** All reports of incidents are reviewed initially by the Director of Public Safety. If a report requires follow up, various officers as well as the director assist in additional investigation(s) and report back to the Associate Dean of Students and local agencies as needed. Specific incidents are reviewed weekly at a joint meeting of Residential Life and Public Safety, where options are discussed on best practices to alleviate a problem or present a possible solution to a potential problem.

**Walking Escorts:** One program that provides 24-hour a day service is the safety escort program. Campus community members can call Public Safety and be provided a walking escort between points on campus.

**Lighting and Grounds Surveys:** Lyndon State officers perform nightly walking tours of the campus to review exterior lighting and to identify safety issues that may arise from either weather conditions (snow & ice) or from poorly lighted and overgrown areas. Night-time patrols are also responsible for periodic interior building checks to ensure electrical and mechanical areas are safe and running properly.

**Fire & Safety Inspections:** Annually, personnel from the Physical Plant Department perform a fire and safety inspection in each residence hall room at Lyndon State College. Fire hazards and safety issues are sought out and rectified. Routine fire and safety inspections are conducted nightly by Public Safety officers in each residence hall. The goal is to ensure exterior doors are accessible to authorized persons and that exit signs, life safety equipment, and points of egress are clearly marked and available for use.

## Parking

Public Safety is responsible for all parking matters on campus. This office will supply you with a parking permit for the year or in some cases offer our guests a temporary guest pass. Each year it is the

responsibility of the incoming student to find his or her way to Public Safety and secure a new permit for the current school year. The permits are valid from September through August and are usually available by the middle of August. This should be done immediately upon your arrival. Parking permit form: <https://my.lyndonstate.edu/dept/publicsafety/Public/Public%20Safety%20-%20Parking%20Permit%20Form.pdf> All forms must be hand delivered to Public Safety, not mailed. Violations associated with improper parking include:

- No parking permit \$50.00
- Parking in a prohibited area \$25.00
- Parking in the roadway \$25.00
- Parking in a fire lane \$50.00
- Blocking building access \$25.00
- Driving on grassy area \$25.00
- Interior campus \$50.00
- Parking in handicapped space \$100.00
- Blocking security gates \$50.00

Payment of fines is made through the business office. You also have a right to appeal any ticket you have been issued but you must do so with 7 days of receiving the ticket and your appeal must be in writing. Appeal form: <https://my.lyndonstate.edu/dept/publicsafety/Public/Public%20Safety%20-%20Parking%20Violation%20Appeal%20Form.pdf> If an appeal is not made, the violation will be forwarded to Student Services and attached to your bill.

More serious parking/driving violations may be handled through the on campus judicial process or could be referred to the State Police. Parking on campus is a privilege and can be revoked.

### **Lyndon State College I.D.s**

The Public Safety Office is responsible for issuing student/faculty/staff identification. Students have their picture taken during SOAR, and when they arrive for “move in” day the ID will be waiting for them at the Public Safety table in the Stannard Gym. If this ID is lost a replacement can be purchased for \$25.00 at the Public Safety Office. Payment for this ID must be first made at the Business Office. The student will be provided with a receipt which in turn will be given to Public Safety.

The ID is code encrypted and allows a student access to their assigned hall. The ID card can also be used at the bookstore, SHAPE, the dining hall, and the library.

### **Building Security**

Lyndon State College is an active member in the local community, hosting many activities and programs that are open to the public.

Generally, the campus and its buildings (with the exception of halls) are open to the general public during business hours. A lock-up routine is conducted on both administrative and academic buildings each night. During the school year, residence halls are locked 24 hours a day, with the exception of specific events such as move in and move out days.

### **Residence Hall Safety**

Lyndon State consists of 9 coed residence halls. Approximately 700 residential students call Lyndon State College home during the academic year.

Residents have electronic access to their residence hall using their campus ID card to activate the exterior door. The exception to this is the Gray House. The small number of students who reside in this location have a set of keys for access. Guests and delivery personnel must be escorted through

residential living space, with overnight guests needing to register with Residential Life staff. Throughout the year, resident assistants (RAs) and Public Safety staff remind residents not to admit strangers into the residence halls.

Residents locked out of their room when no RA is on duty may contact Public Safety to gain entry into their room. Public Safety officers must see a photo ID and verify from a current student roster that the student is assigned to the room in question. If a student is unable to provide a student ID, they are taken to the Student Life or Public Safety office and their identity is verified through photo records.

## **Crime Reporting and Emergency Response**

Any student, faculty member, employee or guest can directly report suspected criminal activity and other emergencies by calling Public Safety at 802-626-6452. Additionally, persons can dial from campus phones: 6452 or 6336 for regular business, or **911** for emergencies. The 911 call will automatically go to the Vermont State Police dispatch center.

When Public Safety receives a report, personnel will respond as promptly as possible to evaluate the situation and will contact the proper local/state authority or campus staff as needed. In a police, fire, or medical emergency, Public Safety will notify the needed agency, and respond to and stay on scene until the additional responding agency has cleared.

The Public Safety staff maintains an excellent working relationship with the local and state police. The director meets with both agencies in which the campus is located, to communicate and share information regarding criminal activity on and off campus.

## **Hate Crime Reporting**

Lyndon State College Public Safety is required to report as hate crimes any occurrence of criminal homicide, sex-offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and any other crime involving bodily injury reported to local law enforcement agencies or a campus Public Safety authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias. Furthermore, new regulations require that crimes of larceny-theft, simple assault, intimidation, and destruction / damage / vandalism of property also are reported in hate crime statistics.

## **Emergency Response and Evacuation Procedures**

### **Timely Warning**

Lyndon State College Public Safety has established procedures to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on or near the campus.

The College, without delay, and taking into account the safety of the community, will determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

If warranted, a special campus alert notification will be sent to the campus community by an authorized member of the campus community. Authorized persons include the Director of Public Safety, Director of Residential Life, and the Associate Dean of Students. The alert system is available to Lyndon State students, faculty and staff to warn affiliates about present dangers occurring on or near campus. Affiliates are encouraged to register themselves to receive timely warnings from the E2Campus alert system, located at [www.lyndonstate.edu/Alert](http://www.lyndonstate.edu/Alert). Instructions can be found by visiting the portal. Those taking advantage of this system will receive emergency notification via phone text message and/or email.

The campus alert notification system is tested annually during an announced exercise. Individualized emergency response and evacuation procedure considerations are taken into account for students with special needs.

In addition to emergency notifications, if circumstances warrant, special printed security alerts and advisories are also prepared by the Director of Public Safety and the Residential Life office. They are distributed to each building on campus by a Public Safety officer or member of the Residential Life staff. In addition, these are also sent via e-mail to each member of the campus community: student, staff, and faculty member.

In keeping with federal requirements, a daily crime log is maintained and can be viewed by contacting the Director of Public Safety.

Anyone with knowledge of a crime or possible crime should contact Public Safety at 802-626-6452. Your information will be held in confidence and will only be released to other investigating authorities as needed.

### **Missing Student Notifications**

Lyndon State College maintains on-campus housing facilities and, therefore, a policy and procedures for investigating reports of missing students. It is the policy of Lyndon State College Public Safety to immediately investigate reports of missing students, regardless of the student's age, or the length of time they have been reported missing, when it has been reported that the person's last known whereabouts involves our campus.

Lyndon State College requires all students living in an on-campus student residence hall be required to register a contact person to be notified in the case that student's family needs to be contacted in the event of an emergency which includes being reported as "missing."

It is campus Public Safety policy to notify a missing student's parents or guardians of a missing student if the student is under 18 years of age and not emancipated. Campus affiliates receiving an initial report of a missing student are to report the information to Public Safety or the local police immediately. Campus Public Safety officers will follow the missing persons protocol located on file in the Public Safety Office upon receiving an initial report.

### **Weapons**

All weapons are prohibited on the Lyndon State College campus. "Weapon" should be understood to include, but not be limited to: firearms, paintball guns, BB guns, air soft guns, slingshots, bows, arrows, swords, spears, various kinds of knives other than cooking utensils and pocket knives, and various kinds of martial arts devices capable of being used as weapons. Additional information is available in the Student Handbook: <http://www.lyndonstate.edu/students-faculty-staff/offices-services/student-life/>

### **Personal Responsibility**

The involvement of students, faculty and staff in the campus safety program is vital to its success.

Students, faculty and staff should assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common-sense precautions. Room doors should be locked at night and whenever the room is unoccupied. Students should never hold a residence hall main door open allowing access to someone they do not know. No one should prop open a secured door thus allowing anyone without school permission to a secured area. Valuable items such as computers, stereos and cameras should be marked with an engraving instrument; the Public Safety Office can provide this tool.

It is important to promptly report any suspicious persons, activities or unusual incidents in residence halls or other campus buildings to the Public Safety Office.

## Sexual Abuse

Members of the Lyndon State College community are prohibited from engaging in sexual abuse of any kind. Sexual abuse includes but is not limited to:

- Conduct of a sexual nature which reasonably would be expected to have the effect of threatening or intimidating the person at who such conduct is directed;
- Intentional physical contact with an intimate part of the body of another person without that person's consent;
- Sexual intercourse when such contact is achieved through physical force, coercion, threat, or in situation in which the victim is unable to give consent because of physical or mental incapacitation or by reason of drug or alcohol consumption, sleep or unconsciousness.
- **Sexual assault is a serious crime and all victims will be given the opportunity to report any and all sex crimes to the Vermont State Police.**

### If It Happens to You

If you need emergency assistance, call one of the emergency numbers we have listed. You also have the option of notifying other law enforcement authorities. If it is possible that a criminal complaint may be filed, the timely collection and preservation of evidence may be necessary to help prove criminal sexual assault.

Support services are available through:

- LSC Counseling Services at ext. 6440
- Umbrella crisis intervention service at 748-8645 or the 24-hour hotline at 748-8141 (ask for the Umbrella advocate)
- Northeast Kingdom Mental Health at 748-3181

Bathing or changing clothes may destroy important physical evidence. Please contact one of the telephone numbers listed in this publication for more information on how to preserve evidence. Additionally, you may contact Lyndon State Public Safety or Residential Life to assist you in notification of the proper authorities and campus resources.

If you are a student and would like to file a complaint with the College, it is recommended you contact the Director of Residential Life, the Director of Public Safety, or a staff member from either of these groups. Residential Life can inform you of the relevant disciplinary procedures and how these procedures might apply in particular circumstances. A full range of disciplinary sanctions may be imposed in sexual abuse cases, up to and including suspension and permanent separation from the College. See the Student Handbook for additional information. <http://www.lyndonstate.edu/students-faculty-staff/offices-services/student-life/>

If you are an employee you should know that sexual assault includes, but is not limited to, unwelcome physical contact of a sexual nature. Reports of alleged sexual assault will be investigated thoroughly and corrective action will be taken, up to and including termination of employment where circumstances warrant. Additionally, cases may be turned over to local law enforcement for criminal investigation.

### Behavioral Facts

You need to know:

- If you have sex or attempt sex without the person's consent, you are committing a crime – even if you have had sex with the person before.

- It is NEVER OK to force, coerce or manipulate any kind of sexual behavior on another person. If the person indicates they are not interested, do not proceed.
- Say “No” when you mean no, Say “yes” when you mean yes. Stay in touch with your feelings to know the difference.
- Do not make assumptions. Don’t assume that the way a person dresses or acts are an invitation for sexual advances. A person may welcome some forms of sexual contact and be opposed to others.
- Do not assume that one form of sexual contact necessarily opens the door to any other sexual contact.
- A “yes” from an individual who is under the influence of alcohol or other drugs may not necessarily mean “consent”
- Being under the influence of alcohol or other drugs is not an excuse for abusive behavior. This includes sexual abuse.
- Trust your feelings. If you feel you are being pressured into unwanted sexual activity – you are right.
- Even if you have been sexually involved with someone in the past, you still have the right to say no.

### **How to Help a Friend Who Has Been Sexually Abused**

- Believe your friend. Many people who have been sexually abused fear that no one will believe them, or that their experience will be trivialized.
- Let your friend be in control of the situation, e.g., deciding who is informed of the incident and what resources she/he wants to contact. Trust and control over your friend's life has been disturbed. She/he needs to regain control and needs to be able to trust you. Respect confidentiality.
- Reassure your friend that she/he is not to blame. Let your friend know you care. This may be the first time your friend has talked about the abuse.
- Inform your friend about the resources listed in this guide.
- Get help for yourself. You may feel the need to talk with someone about your own feelings and concerns.

**REMEMBER:** Questions like “*Why didn't you scream?*” or “*Why were you seeing him/her?*” seem blaming in nature and are not helpful. You might say “*It is difficult to scream when you are frightened.*” People may do things that seem risky, *but no one asks to be sexually abused.*

### **Medical and Community Resources**

- Lyndon State College Health Services is located on campus and can provide confidential medical services for students who have experienced sexual abuse. Call 802-626-6440 for a consultation or to schedule an appointment. Follow this link for business hours and additional information: <http://www.lyndonstate.edu/students-faculty-staff/offices-services/health-counseling/>
- Northeastern Vermont Regional Hospital Emergency Department is located approximately 15 minutes from campus. The center is staffed with competent, highly trained professionals to assist people who have experienced sexual abuse.
- Umbrella, which has an office in St. Johnsbury and also a part-time office on the Lyndon State campus, is a community service agency dedicated to serving victims of sexual violence and their families (802) 748-8645.

**Sexual Assault Policy** (Lyndon State College Policy #355)  
<https://my.lyndonstate.edu/dept/adma/hr/Public/Policy355-SexualAssault.pdf>

### **Registered Sex Offender Information**

In 1996, the Vermont Sex Offender Registry was established at the Vermont Crime Information Center. Information regarding the registry is available on the State of Vermont Department of Public Safety website at [www.dps.state.vt.us](http://www.dps.state.vt.us) , or you can contact the Vermont State Police at 748-3111.

## Maintaining a Drug-Free Environment

Lyndon State College recognizes that substance abuse at the College poses a threat to the health, safety and general well-being of all members of the College community. The effects are not only felt by the individual abuser, but by everyone associated with him or her. Accordingly, the College is committed to providing a learning and work environment free of the use of illicit drugs and the abuse of alcohol. This includes the proliferation of policies and the provision of educational and treatment programs which meet federal and state regulations as well as the needs of the College and its faculty, staff and students.

To reaffirm this commitment and to comply with the Drug-Free Schools and Communities Amendments of 1989 and the Drug-Free Workplace Act of 1988, the Office of Human Resources is providing you with the information that follows. Intended for all faculty, staff, and students, it describes College policies with respect to substance abuse and the disciplinary sanctions which will be imposed on students and employees who violate these policies; federal and state laws pertaining to the unlawful possession, use, or distribution of illicit drugs and alcohol; the health risks associated with the use of illicit drugs and the abuse of alcohol; and descriptions of how and where to seek assistance in dealing with a drug and/or alcohol problem.

Students, faculty, and employees are accountable for the consequences of their own decisions to use or distribute illicit drugs or to serve or consume alcohol. They are also responsible for knowing and complying with applicable College policies and federal, state, and local laws relating to drugs and alcohol.

### Where to Get Help

**Faculty and Staff** - If you would like to talk to someone in confidence about a drug- or alcohol-related problem, the Employee Assistance Program works closely with both public and private community agencies that provide medical and rehabilitative services to people in need of assistance with alcohol or drug dependency. Contact the Human Resources Office (ext. 4865, Vail 357) for additional information.

**Students** - While there is a popular myth that all college students binge drink, the actual national survey statistics show that most college students choose to drink moderately or not at all. There are nonetheless some students who drink in high quantities and/or drink frequently. If you are concerned about your (or someone else's) relationship with alcohol and other drugs there are a variety of resources available on campus through Health Services. A continuum of alcohol and other drug-related services and programs including prevention, education, intervention and treatment are available to all students.

There are a number of agencies that can provide confidential information and consultation regarding drug and alcohol issues. Contact the College Health Services for further information <http://www.lyndonstate.edu/students-faculty-staff/offices-services/health-counseling/> or contact a member of Public Safety or Residential Life and they will assist you.

**The Lyndon State College Counseling Office offers students:**

- **information and referral on substance abuse and other related topics**
- **one-to-one counseling, group counseling, educational training sessions, and professional presentations**
- **confidential counseling on any issue**

**The college counselors will, upon request and confidentially, provide information on formal counseling, treatment, or rehabilitation programs for illicit drug use or alcohol abuse available in the community or the state.**

**The college will not afford protection to those who violate federal, state, or local laws regarding the use of alcohol or drugs. Violators of such laws will be subject to disciplinary action by the college and may be subject to criminal prosecution under said laws.**

**Alcohol Policy** (Lyndon State College Policy #352)  
<https://my.lyndonstate.edu/dept/adma/hr/Public/Policy352-Alcohol.pdf>

## **Controlled Substances**

The unlawful manufacture, possession, distribution, dispensing, or use of controlled substances is strictly prohibited on college property or at any college function or activity controlled or sponsored by the college.

### **Drug-Free Workplace Act of 1988 and Drug-Free Schools and Communities Act of 1989**

#### **Self-Disclosure Requirements**

Employees and students of any institution of higher education that receives federal grant monies are required to self-disclose any criminal drug statute conviction resulting from any infraction of the law occurring in the workplace no later than five calendar days after such conviction. Within ten calendar days after receiving notice from a student or employee, the college must notify the Dept. of Education with reference to the specific grant(s) affected. In addition, the college will, within 30 days of receiving a self-disclosure, either:

- Take the appropriate personnel or disciplinary action, up to and including probation, suspension, or termination of employment; or
- Require mandatory participation in drug abuse assistance or rehabilitation programs.

#### **Federal Penalties for Violation of Controlled Substances Act**

Courts can sentence a person to up to 5 years for unlawful possession of a controlled substance, including the distribution of a small amount (less than 250 grams) of marijuana. A sentence of life imprisonment can result from a conviction of possession of a controlled substance that results in death or bodily injury. Possession of more than 5 grams of cocaine can trigger an intent to distribute penalty of 10-16 years in prison.

#### **Summary of the Health Effects of Drug and Alcohol Abuse**

The following is a partial list of drugs and the consequences of their use. The use of alcohol and other drugs is detrimental to the health of the user. Further, the use of drugs and alcohol is not conducive to an academic atmosphere. Drugs impede the learning process and can cause disruption for other students and disturb their academic interests. The use of drugs in the workplace may also impede the employee's ability to perform in a safe and effective manner and may result in injuries to others. Early diagnosis and treatment of drug and alcohol abuse is in the best interest of the student, employee, and the college.

Marijuana and hashish are deleterious to the health and impair the short-term memory and comprehension of the user. Their use alters the sense of time and reduces the ability of the user to perform tasks requiring concentration and coordination. It increases the heart rate and appetite. Motivation and recognition can be altered, making acquisition and retention of new information difficult. Long-term use may result in psychological dependence and can produce paranoia and psychosis. Because these drugs are inhaled as unfiltered smoke, they are damaging to the lungs and pulmonary system and they have more cancer-causing agents than tobacco.

Cocaine, or crack, stimulates the central nervous system and is extremely addictive. It can cause psychological and physical dependency on the drug, which can lead to dilated pupils, increased pulse rate, elevated blood pressure, insomnia, loss of appetite, paranoia, and seizures. It can also cause death by disrupting the brain's control of the heart and respiration.

The use of other stimulants and amphetamines can have the same effect as cocaine use, causing increased heart rate and blood pressure, which can result in stroke or heart failure. Symptoms include

dizziness, sleeplessness, and anxiety. It can also lead to psychosis, hallucinations, paranoia, and even physical collapse.

Depressants and barbiturates can cause physical and psychological dependence that can lead to respiratory depression, coma, and death, especially when used in concert with alcohol. Withdrawal can lead to restlessness, insomnia, convulsions, and even death. LSD, PCP, mescaline, and peyote are classified as hallucinogens. Hallucinogens interrupt the brain messages that control the intellect and keep instincts in check. Large doses can produce convulsions and coma and heart and lung failure. Chronic users experience persistent memory problems and speech difficulties for up to a year after their use. Because the drug stops the brain's pain sensors, drug experiences may result in severe self-inflicted injuries.

Users of narcotics such as heroine, codeine, morphine, and opium develop dependence and increase the likelihood of an overdose, which can lead to convulsions, coma, and death.

Alcohol is chemically classified as a mind-altering drug because it contains ethanol and has the chemical power to depress the action of the central nervous system. This depression affects motor coordination, speech, and vision. In large amounts, it can affect respiration and heart-rate control. Death can result when the level of blood alcohol exceeds 0.40%. Prolonged abuse of alcohol can lead to alcoholism, malnutrition, and cirrhosis.

### **College Disciplinary Sanctions**

The College will impose disciplinary sanctions on students, faculty, and employees who violate the above-stated policies. Depending on the circumstances, these sanctions may range from a minimum of satisfactory participation in a rehabilitation program to a maximum of separation or termination from the College. Although the College does not act as a law enforcement agency, it will not protect individuals who have violated the law. Further, the College will cooperate to every feasible extent with law enforcement officials if an on-campus investigation is necessary.

### **Federal and State Laws**

Various federal and state laws prohibit the illegal use, possession, manufacture, sale, or distribution of illicit drugs and alcohol.

Vermont alcohol statutes prohibit:

- Minors misrepresenting age or procuring or possessing liquors.
- Sale of alcoholic beverages to minors.
- Misrepresentation of age in order to procure, or misuse of an adult identification card.
- Driving while under the influence of alcohol or other mood-altering drugs--automatic license suspension for a BAC of .08% or higher.

Vermont and federal laws prohibit the possession and distribution of controlled substances. Common examples of controlled substances as defined by law are marijuana, cocaine, crack, heroin and LSD. Criminal sanctions for violation of these laws range from fines to imprisonment. The severity of the penalty depends upon factors such as the nature and amount of the controlled substance and may be compounded for repeat offenses.

**Federal law now makes students convicted of the possession or distribution of controlled substances ineligible for any federally sponsored loan, grant or work-assistance program.** The period of ineligibility varies according to the type of offense and the number of prior offenses, as do the requirements for reinstatement. Students with concerns regarding the scope and effect of this law should consult their financial aid officer.

More information about local, state and federal laws concerning illicit drugs may be obtained at the Office of the General Counsel.

## **Nondiscrimination & Prevention of Harassment and Related Unprofessional Conduct**

### **IT'S SIMPLY A MATTER OF RESPECT. IT'S ALSO THE LAW.**

At Lyndon State College, we seek to foster the fullest development of people's abilities and aspirations. The mission of Lyndon State College can be realized only in an atmosphere of mutual trust and respect. Actions which diminish such an atmosphere shall not be condoned. The personal and professional dignity of each individual, and each person's right to develop in an atmosphere conducive to work, learning, creativity and growth are paramount. Any violation or loss of these rights as a result of discrimination, harassment and/or related unprofessional conduct will not be tolerated.

Members of the Lyndon State College community and visitors will refrain from actions that intimidate, humiliate or demean persons or groups, or that undermine their safety or self-esteem.

### **Complaint Procedures**

If you believe you or someone you know has been discriminated against or harassed, you can proceed in a number of ways.

Obtain a copy of VSC Policy 311 *Nondiscrimination and Prevention of Harassment & Related Unprofessional Conduct*. Copies are available from the Policy 311 Coordinator, Rita Bole 301, or at: [http://elm.vsc.edu/VSC\\_Governance/Policy%20311%20-%20Non-Discrimination%20and%20Prevention%20of%20Harassment%20and%20Related%20Unprofessional%20Conduct.pdf](http://elm.vsc.edu/VSC_Governance/Policy%20311%20-%20Non-Discrimination%20and%20Prevention%20of%20Harassment%20and%20Related%20Unprofessional%20Conduct.pdf)

Seek the advice of a designated contact person. Contact persons have been trained to provide information on how to proceed (informally or formally) based on VSC Policy 311 and related implementation procedures. They can help you think through your options.

Make an informal complaint with a contact person. The informal complaint process successfully resolves most complaints. Face-to-face discussions and letters describing concerns are often enough to stop harassing behavior.

File a formal written complaint with an immediate supervisor, the Policy 311 Coordinator, the Dean of Academic & Student Affairs, the President, or the VSC General Counsel. This process is initiated by a written complaint and may include a formal investigation and also a hearing. A contact person can help with the process.

File a complaint with EEOC, Vermont's Attorney General, or the Vermont Human Rights Commission.

### **LSC contact persons:**

**Jonathan Davis, Policy 311 Coordinator**, Rita Bole 301, ext. 6418, Associate Dean for Student Affairs

**Kate Gold, Policy 311 Coordinator**, Advising Resource Center, ext. 4860, Dir. of Advising Resources

**Debra Hale**, Vail 373, ext. 6492, Assistant Academic Dean

**Wayne Hamilton**, Vail 371, ext. 6411, Dean of Administration

**John Kascenska**, Vail 355, ext. 6497, Associate Academic Dean

**Elaine Razzano**, Vail 459, ext. 6486, Professor of English

**Lori Werdenschlag**, Vail 424, ext. 6435, Professor of Psychology

Names of contact persons are posted in the lobbies of Vail, the Rita Bole Complex, and Harvey Academic Center, in the library, and at the Brown House (Health & Counseling Services).

## **PUBLIC AGENCIES FOR COMPLIANCE AND APPEALS: VARIOUS STATUTES**

### **Federal Government:**

Equal Employment Opportunity Commission  
John F. Kennedy Federal Building  
475 Government Center  
Boston, MA 02203  
tel: 617-565-3200 (voice) or 617-565-3204 (TTY)  
[www.eeoc.gov](http://www.eeoc.gov)

Office for Civil Rights, Region I  
John F. Kennedy Federal Building  
1875 Government Center  
Boston, MA 02203  
tel: 617-565-1340 (voice) or 617-565-1343 (TDD)  
[www.hhs.gov/ocr](http://www.hhs.gov/ocr)

### **Vermont State Government:**

Vermont Attorney General's Office  
109 State Street  
Montpelier, VT 05609-1001  
tel: 802-828-3171  
  
[www.atg.state.vt.us](http://www.atg.state.vt.us)

Vermont Human Rights Commission  
14-16 Baldwin Street  
Montpelier, VT 05633-6301  
tel: 800-416-2010, x25 (voice)  
or 877-294-9200 (TTY)  
[www.humanrights@tate.vt.us](mailto:www.humanrights@tate.vt.us)

*Please notify the Policy 311 coordinator if auxiliary aid or services are needed to seek advice or make a complaint under VSC Policy 311.*

## Crime Statistics

The following information is provided in accordance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*. Crime statistics are compiled annually by the Director of Public Safety, through information obtained from security incident reports, residential life incident reports, and college judicial sanctions. Definitions of crime categories are taken from the FBI's Uniform Crime Reporting program. Amendments made to the Clery Act in 2009 altered the law's reporting requirements, expanding the list of reportable offenses and creating new reporting categories. All statistics in this annual Public Safety report reflect the expanded scope of the 2009 amendments.

<u>ON CAMPUS</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Murder/manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses—forcible	2	3	3
Sex offenses—nonforcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

<u>ON CAMPUS—Residence Halls</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Murder/manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses—forcible	2	3	3
Sex offenses—nonforcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

<u>PUBLIC PROPERTY</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Murder/manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses—forcible	0	0	0
Sex offenses—nonforcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0

<u>HATE CRIMES—ON CAMPUS</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Murder/manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses—forcible	0	0	0
Sex offenses—nonforcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Any other crime involving bodily injury	0	0	0

HATE CRIMES—ON CAMPUS—Residence Halls

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Murder/manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses—forcible	0	0	0
Sex offenses—nonforcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Any other crime involving bodily injury	0	0	0

HATE CRIMES—PUBLIC PROPERTY

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Murder/manslaughter	0	0	0
Negligent manslaughter	0	0	0
Sex offenses—forcible	0	0	0
Sex offenses—nonforcible	0	0	0
Robbery	0	0	0
Aggravated assault	0	0	0
Burglary	0	0	0
Motor vehicle theft	0	0	0
Arson	0	0	0
Any other crime involving bodily injury	0	0	0

ARRESTS—ON CAMPUS

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Illegal weapons possession	0	0	0
Drug abuse violations	1	1	1
Liquor law violations	3	1	1

ARRESTS—ON CAMPUS—Residence Halls

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Illegal weapons possession	0	0	0
Drug abuse violations	1	1	1
Liquor law violations	3	1	1

ARRESTS—PUBLIC PROPERTY

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Illegal weapons possession	0	0	0
Drug abuse violations	0	0	0
Liquor law violations	4	0	0

DISCIPLINARY ACTIONS—ON CAMPUS

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Illegal weapons possession	1	0	0
Drug abuse violations	62	40	53
Liquor law violations	128	185	141

DISCIPLINARY ACTIONS—RESIDENCE HALLS

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Illegal weapons possession	0	0	0
Drug abuse violations	62	40	53
Liquor law violations	128	185	141

DISCIPLINARY ACTIONS—PUBLIC PROPERTY

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Illegal weapons possession	0	0	0
Drug law violations	0	0	0
Liquor law violation	0	0	0

FIRES – ON-CAMPUS RESIDENCE HALLS

	<u>2009</u>	<u>2010</u>
Arnold, 1142 McGoff Hill	0	0
Bayley, 1143 McGoff Hill	0	0
Rogers, 1144 McGoff Hill	0	0
Poland, 1145 McGoff Hill	0	0
Crevecoeur, 1146 McGoff Hill	0	0
Whitelaw, 1147 McGoff Hill	0	0
Wheelock, 306 Lower Campus Road	0	0
Rita Bole, 1077 College Road	0	0
Gray House, 180 Vail Drive	0	0